ISLE VERDE NEIGHBORHOOD ASSOCIATION, INC

INCOMPLETE PACKAGES WILL BE RETURNED TO THE OWNER/AGENT AND WILL DELAY THE PROCESSING OF THIS APPLICATION.

ISLE VERDE REQUIREMENTS FOR TRANSFER OF PROPERTY

☐**COMPLETED SIGNED APPLICATION**

☐**SIGNED SALES CONTRACT OR LEASE AGREEMENT**

☐**$100.00 NON-REFUNDABLE APPLICATION FEE FOR SALES PAYABLE to ISLE VERDE NEIGHBORHOOD ASSOCIATION**

☐**$500 NON-RFUNDABLE APPLICATION FOR LEASES PAYABLE TO ISLE VERDE NEIGHBORHOOD ASSOCIATION**

☐**$50.00 NON-REFUNDABLE US CITIZENS BACKGROUND CHECK FEE per adult (18 years & older) payable to PMI GULF COAST**

☐**$240 NON-REFUNDABLE INTERNATIONAL BACKGROUND CHECK FEE per adult (18 years & older) payable to PMI Gulf Coast**

☐**COMMUNICATION CONSENT FORM**

☐**ACCUDATA BACKGROUND AUTHORIZATION RELEASE FORM, ALONG WITH A COPY OF ALL APPLICANTS' DRIVER'S LICENSES.**

Office only:

_____*AR ledger*

_____*Estoppel*

Please forward all completed packages to:

PMI Gulf Coast
Mailing Address: 1004 Collier Center Way, Suite 105
Corporate Office: Naples, FL 34110
Phone: 239-593-6246

APPLICATION FOR APPROVAL OF
SALE OR LEASE OF CONDOMINIUM UNIT

To: The Board of Directors of Isle Verde Neighborhood Association, Inc.

PMI Gulf Coast
1004 Collier Center Way #105
Naples, FL 34110
Office: (239) 593-6246
management@pmigulfcoast.com

Current Owner of Record: _____ Ph._____

(Please check appropriate box.)

( ) I hereby apply for approval to purchase building/unit _____ in Isle Verde Neighborhood Association, and for membership in the Homeowners' Association. A complete copy of the signed Purchase Agreement is attached.

( ) I hereby apply for approval to lease building/unit_____ _____in Isle Verde Neighborhood Association for the period beginning _____, 20___, and ending _____, 20___.

In order to facilitate consideration of this application, I represent that the following information is factual and correct, and agree that any falsification, misrepresentation or incomplete information in this application will justify its disapproval and subsequent eviction. I consent to your further inquiry concerning this application, particularly of the references given below.

PLEASE TYPE OR PRINT LEGIBLY THE FOLLOWING INFORMATION.

1. Full Name of Applicant:_____

2. Full Name of Spouse (if any):_____

3. Home Address:_____
_____
Telephone: Home:_____ Business:_____

Cell Ph: _____ Email Address: _____

4. Social Security Number of Applicant #1:_____Date of Birth _____
Social Security Number of Applicant #2:_____Date of Birth _____

5. Nature of Business or Profession:_____
(if retired, former business or profession)

6. Company or Firm Name:_____

7. Business address:_____
_____
_____

8. The condominium documents of Isle Verde Neighborhood Association, restricts units to use as single-family residences only. Please state the name and relationship of all other persons other than the applicant who will be occupying the unit on a regular basis.
_____ _____

_____ _____

9. Name of current or most recent landlord:_____
Address:_____
_____
City/State:_____ Zip _____
Phone ( )_____

10. Two personal references (local if possible)_____
Address:_____
City/State:_____ Zip _____
Phone ( )_____

11. Two credit references (local if possible)_____
Address:_____
City/State:_____ Zip _____
Phone ( )_____

Name:_____
_____
Address:_____
City/State:_____ Zip _____
Phone ( )_____

12. Person to notified in case of emergency:
Name:_____
Address:_____
City/State:_____ Zip _____
Phone ( )_____

13. Motor vehicle to be kept at the condominium:
Model/Make:_____ Year:_____
License Number State:_____ State:_____
Mailing address for notices connected with this application:
Name:_____
Address: _____
City/State:_____ Zip _____
Phone ( )_____

If this transaction is a sale, please circle the number that applies:
I am purchasing this unit with the intention to:
(1) reside here on a full-time basis
(2) reside here part-time
(3) lease the unit.
I (we) will provide the association with the copy of our recorded deed within ten days after closing.

14. I am aware of and agree to abide by the Declaration of Condominium of Isle Verde, of the Articles of Incorporation and Bylaws of the Association, and any and all properly promulgated rules and regulations. I acknowledge receipt of a copy of the Association rules.
Initials of all applicants _____ _____

15. If this transaction is a lease, I understand and agree that the Association, if it approves a lease, is authorized to act as the owner's agent, with full power and authority to take whatever action may be required, including eviction, to prevent violations by lessees and their guests, of provisions of the Declaration of Condominium of Isle Verde, the Association's Bylaws, and the rules and regulations of the Association.

The prospective purchaser or lessee will be advised by the Association office within a 15-day period from the date of application, of whether this application has been approved. If this transaction is a lease, this application must be signed by the applicant and by the Realtor or other person who acted as rental agent for the unit owner.

DATED_____

_____

Applicant

A check for $500.00, payable to Isle Verde Neighborhood Association, Inc., must accompany this application, for the purpose of defraying costs of checking references, credit investigation, directory updating, and other expenses related to the processing of this application.

Please include: (An incomplete application package will cause delays in processing)

___ Fully Completed Application
___ $500 Application Fee for lease and $100 for sales payable to: Isle Verde Neighborhood Association, Inc. (non-refundable)
___ $50.00 PER applicant – screening fee payable to PMI Gulf Coast for a National Background & Credit Check – required for all applicants aged 18 and over.
___Copy of Executed Sales Contract
___Copy of the Lease Agreement
___Signed Copy of Isle Verde Association Rules

As the rental agent for the unit owner, the undersigned agrees to be responsible for immediate correction or prevention of any violations by the tenants of the restrictive covenants or rules applicable to the Condominium, including termination of the lease and removal of the tenant.

_____
Realty Company (if applicable)

_____
Signature of rental agent

_____
Phone number of rental agent

_____
Prime name of rental agent

APPLICATION APPROVED _____ DISAPPROVED_____

Date:_____

By:_____
Officer or Director

COMMUNICATION CONSENT FORM

ISLE VERDE NEIGHBORHOOD ASSOCIATION, INC.

Due to the recent Florida State Statute 720, the Isle Verde Neighborhood Association, Inc. requires a consent form signed by all members who would like to have official Association notices or correspondence sent to their e-mail address or have their email address listed in the Isle Verde Neighborhood Association Inc. directory.

Isle Verde Address:_____

Alternate Address:_____

Isle Verde Association Listing:

Name(s):_____

Mailing Address: _____

Telephone #:_____Cell #_____

E-mail Address/s: _____

Please indicate whether you would like to receive Official Association communications via e-mail instead of regular mail or personal delivery: Yes: _____ No: _____ (please note that if you check yes, your e-mail address could become available to other owners)

In case of emergency, the management company requires the following (please print):

Emergency Contact & Phone Number: _____

Do you have an alarm system? Yes:_____No: _____

Alarm Company:_____Telephone #:_____

Home Watch Service:_____Telephone#:_____

Please indicate if you would like your information to be published in the Isle Verde Directory:

Telephone Numbers **Yes:_____ No: _____**
E-Mail Addresses **Yes: _____ No: _____**
Alternate Address **Yes: _____ No: _____**

Is your unit: _____ Owner Occupied
_____ Owner Occupied Seasonally
_____ Rental Property

_____ _____

Signature **Print Name**

Please send form to:
PMI Gulf Coast
1004 Collier Center Way #105
Naples, FL 34110
239-593-6246
Email: management@pmigulfcoast.com

Date:_____

pmi Gulf Coast

INTERNATIONAL BACKGROUND CHECK

Dear Valued Applicant,

If your tenant or buyer is not a U.S. citizen, we must perform an international criminal background and credit check as part of the leasing or purchasing process required by this property. Please provide their country of origin so we can send the necessary forms. Be aware that international background check costs differ by country, generally ranging from $200 to $240 per applicant.

Please note that we strictly adhere to the Fair Credit Reporting Act (FCRA) guidelines when handling applicant data. Rest assured, all information shared will be treated with the highest level of confidentiality and in full compliance with applicable privacy regulations.

If you have any questions or require assistance, please contact our support team at management@pmigulfcoast.com or by phone at 239-593-6246

We appreciate your cooperation and thank you for helping us maintain a secure and welcoming community.

Sincerely,
PMI Gulf Coast

ACCUDATA
EMPLOYEE & TENANT SCREENING

ATTENTION

MIDDLE NAME:
Applicants must enter their full, legal middle name. If only an initial is provided, a new order will be required to conduct accurate criminal record searches, which will result in additional fees.

GOVERNMENT ID
A clear, colored PDF of the applicant's Government ID must be included with all applications. Any submission without a valid ID will be delayed until one is received.

Failure to comply with these requirements may lead to processing delays and extra charges. We appreciate your cooperation in ensuring a smooth application process.
If you have any questions, please reach out to us at 772-460-9893

ACCUDATA
EMPLOYEE & TENANT SCREENING

APPLICANT AUTHORIZATION RELEASE

In connection with my rental application, I authorize PMI Gulf Coast to order a "consumer report" (a background report) about me. The background check company who will be conducting such checks is Accudata, 1010 S Federal Hwy, Suite 1400, Hallandale Beach, FL 33009 (772) 460-9893, www.accudataholdings.com.

I acknowledge the background report may contain information concerning my character, general reputation, personal characteristics, mode of living, and credit history/standing. The types of information that may be ordered include, but are not limited to: social security number verification; criminal records check; verification of prior employment; and credit reports.

Selection criteria that may result in denial of my rental application includes: criminal history (as allowed by law); previous rental history; credit history; or failure to provide accurate or complete information on the application form.

I agree the Company may rely on this form to order background reports throughout my tenancy without asking me for my authorization again as allowed by law. I also agree that a copy of this form is valid like the signed original. I certify that all of the personal information I provided is true and correct.

Signing this acknowledgment indicates that you have had the opportunity to review the landlord's tenant selection criteria. The tenant selection criteria may include factors such as criminal history, credit history, current income, and rental history. If you do not meet the selection criteria or if you provide inaccurate or incomplete information, your application may be rejected, and your application fee will not be refunded.

PLEASE PRINT: CELL PHONE NUMBER:

LAST NAME:

MIDDLE NAME:

By checking this box, I certify that I do not have a Middle Name ☐

FIRST NAME:

HOME ADDRESS:

EMAIL ADDRESS:

SOCIAL SECURITY NUMBER:

DATE OF BIRTH:

DRIVER'S LICENCE NUMBER:

STATE:

Signature: _____